



Apex Aircraft Bureau de Navigabilité 1, route de Troyes 21121 DAROIS - France Tél +33 380 35 65 10 Fax +33 380 35 65 15 www.apex-aircraft.com	<h1>S E R V I C E L E T T E R</h1> <p>No. <b>050902</b></p>	
<b>INFORMATION TO PROVIDE THE TYPE CERTIFICATE OWNER WITH</b>		ATA :
Supersedes : N/A		

## REASON

To meet requirement of the European authority (Part21A3), Apex Aircraft should like to be informed about:

- airworthiness occurrence that you might happen to know ;
- purchase - sale of an airplane.

This feedback will allow us to assure better continuous airworthiness quality.

## DESCRIPTION

This Service letter provides the users with the occurrences to report and the reporting form to send to the manufacturer.

## PUBLICATIONS AFFECTED

- Service Letter 7: SB/SL list.
- Service Letter 990813: SB/SL list.

## APPENDIX

- "Airworthiness occurrence report" form.
- "Purchase - sale of an airplane" form.

## FEEDBACK

Please inform Apex Aircraft Airworthiness Office using:

- the APEX Aircraft web page: <http://www.apex-aircraft.com>,
- e-mail: [airworthiness@apex-aircraft.com](mailto:airworthiness@apex-aircraft.com),
- fax : (+33) (0) 380 356 515,
- postal mail: address on the first page of this Service Bulletin.



## KIND OF OCCURRENCE

### 1. WHEN YOU HAPPEN TO KNOW ABOUT ONE OF THE FOLLOWING ELEMENTS:

<p>ON GROUND OR IN FLIGHT OCCURRENCE</p> <p>or</p> <p>AN ISSUE IN A SYSTEM</p> <p>or</p> <p>AN ISSUE CONCERNING THE AIRPLANE PERFORMANCE</p> <p>or</p> <p>A HUMAN ERROR</p>	<p>For example :</p> <ul style="list-style-type: none"> <li>▪ Evidence of flame abnormal fumes vapor or gas</li> <li>▪ Leakage of fluid</li> <li>▪ Loss of parts in flight</li> <li>▪ Occurrence concerning one of the following systems: <ul style="list-style-type: none"> <li>- landing gear</li> <li>- pilote seat</li> <li>- brakes</li> <li>- communication system</li> <li>- instrument panel ventilating</li> <li>- propeller</li> <li>- engine</li> <li>- automatic pilote</li> <li>- warning system (red indicator for ex.)</li> <li>- fuel (leakage, transfer, quantity, indicator)</li> <li>- safety device</li> <li>- navigation system</li> <li>- flight controls</li> </ul> </li> </ul>
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REPORT TO AIRWORTHINESS OFFICE (the latter will decide what action to take) using the "Airworthiness occurrence report" form.

### 2. WHEN YOU BUY OR SELL AN AIRPLANE

INFORM THE MANUFACTURER'S AIRWORTHINESS OFFICE using the "Purchase - sale of an airplane" form.



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**AIRWORTHINESS OCCURRENCE REPORT**

**INFORMATION CONCERNING THE PERSON OR COMPANY REPORTING THE OCCURRENCE**

Company name:.....  
 Informant name:.....  
 Address:.....  
 Postal code & town: ..... Country:.....  
 Telephone:..... Fax:.....  
 E-mail:.....

**CIRCUMSTANCES OF OCCURRENCE**

Date of occurrence:..... Time:.....  
 Location:.....  
 Airplane identification. Type/model :.....  
 Registration:..... Serial no.:.....  
 Pilot name:.....  
 Has the flight been aborted ?.....

**DETAILED DESCRIPTION OF OCCURRENCE**

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**HYPOTHESIS ON CAUSE OF THE OCCURRENCE**

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Date & signature





